Students whose lateral transfer applications have been accepted, can apply to their respective departments after passing the preparatory class for the adjustment procedure with certified transcripts and course contents before course selections.

ADJUSTMENT PROCEDURE

- **Article 20** (1) In case of internal lateral transfers within AGU, courses and grades taken in previous programs are recognized as is in grade point averages of new programs.
- (2) For courses with different codes, the equivalence procedure (adjustment) is followed.
- (3) In case of inter-institutional lateral transfers, courses previously taken from other universities where students were enrolled at may be transferred to AGU if the medium of instruction was only English in those courses with the recommendation of relevant departments and decision of the concerned administrative board excepting courses of Turkish, History, and Occupational Health and Safety. Equivalent grades for the transferred courses are determined by concerned administrative boards, and the Office of Student Affairs is informed about the grades to be recorded in students' transcripts.
- (4) In case that scopes of the transferred courses are the same with the ones in the AGU programs, but their credits are different, credits of equivalent courses at AGU are recorded with the decision of the concerned administrative board taking into account considerations of relevant departments regarding theory, practice, and laboratory hours.